HKIB Bad Weather Arrangements

In the event of adverse weather conditions on the day of a training course, examination, or event, learners, candidates, and participants should pay close attention to weather announcements issued by the Hong Kong Observatory. The latest arrangements and updates will also be published on the HKIB website.

In addition, affected learners, candidates, and participants will be notified of any changes to the scheduled arrangements via SMS/WhatsAPP and email, where applicable. They are advised to ensure that their contact details are up to date and to check both the HKIB website and notifications of SMS/WhatsAPP and email regularly for the latest information.

What is "Bad Weather"

Bad Weather refers to the issuance of **Typhoon Signal No. 8 or above**, the **Black Rainstorm Warning Signal**, or the announcement of **Extreme Conditions** by the Hong Kong Government.

Bad Weather Arrangement for Scheduled Training/Examination/Event Session

For On-site Training/Event

Signal in force	Bad Weather Arrangement
At or after 7:00am	Session starts from 9:00am to 2:00pm will be switched to virtual training class/event whenever possible.
At or after 12:00noon	Session starts from 2:00pm to 6:00pm will be switched to virtual training class/event whenever possible.
At or after 4:00pm	Session starts from 6:00pm to 10:00pm will be switched to virtual training class/event whenever possible.

For On-site Examination

Signal in force	Bad Weather Arrangement
At or after 7:00am	Session starts from 9:00am to 2:00pm will be rescheduled.
At or after 12:00noon	Session starts from 2:00pm to 6:00pm will be rescheduled.
At or after 4:00pm	Session starts from 6:00pm to 10:00pm will be rescheduled.

For Virtual Training/Remote Examination/Event

Signal in force	Bad Weather Arrangement
At or after 7:00am	Session starts from 9:00am to 2:00pm will be continued as per schedule whenever possible.
At or after 12:00noon	Session starts from 2:00pm to 6:00pm will be continued as per schedule whenever possible.
At or after 4:00pm	Session starts from 6:00pm to 10:00pm will be continued as per schedule whenever possible.

Special Notes for Attention:

- Learners, candidates, and participants will be notified of and provided with confirmation of the arrangements via SMS/WhatsAPP and email at least **two hours** before the scheduled training, examination, or event session.
- For learners and participants who are unable to attend a virtual training class or event session due to bad weather, a recording of the session will be made available, where applicable. No additional class or event session will be arranged.
- If a virtual training class or event session cannot be conducted due to unforeseen circumstances, the session will be rescheduled as appropriate.
  - Where a training, examination, or event session needs to be rescheduled, HKIB will notify learners, candidates, and participants of the revised date and time by email **within one week** of the original scheduled date. For conferences or events held at hotels or external venues, notification may be issued **within two weeks**. Learners, candidates, and participants are **not required to re-register** for the rescheduled session.
- For training programmes conducted in collaboration with local universities or institutions:
  - This Guideline applies where enrolment and administration are managed by HKIB (e.g. programmes offered in collaboration with HKUST or PolyU).
  - Where enrolment is managed by a collaborating university or institution, learners and participants should refer to the relevant institution's website for its adverse weather arrangements.